

Pavan Vinod

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Summary

Media production professional with hands-on experience in live theatre, broadcast news, event operations, and creative storytelling. Experienced supporting productions from pre-production through execution, including stage management, lighting, audio, camera operation, video editing, and production coordination. Passionate about delivering seamless live experiences in fast-paced environments through collaboration, technical expertise, and creative problem-solving.

Education

Masters in Journalism and Media Production	3.9 GPA
Sacred Heart University	December 2024 - December 2025
Bachelors in Media and Communication	7.80 CGPA
Manipal Academy of Higher Education	AUGUST 2021 - AUGUST 2024

Experience

SHU Community Theatre	Fairfield CT USA
Production and Operations Assistant	September 2025 - Present
- Support live theatre productions, film screenings, and special events from pre-production through post-event strike. - Assist with stage management, lighting, audio, projection, and backstage operations to ensure seamless live performances. - Coordinate with directors, performers, and technical crews to maintain production schedules and resolve live event challenges. - Prepare production spaces, manage technical equipment, and provide front-of-house support to enhance audience experience.	
Westport Day School	Danbury CT USA
Media and Public Relations intern	May 2025 - June 2025
- Produced digital content, photography, and promotional videos supporting school communications and marketing initiatives. - Managed social media content while maintaining consistent branding across multiple platforms. - Coordinated media coverage and event promotions to strengthen community engagement.	
Pulse Plus	Fairfield CT USA
News Production Assistant	January 2025 - December 2025
- Produced broadcast news packages from story development through post-production for weekly news programming. - Shot interviews and B-roll while supporting camera, lighting, audio, teleprompter, and studio production operations. - Wrote scripts, edited video packages in Adobe Premiere Pro, and collaborated with producers on episode rundowns. - Contributed story ideas and supported live and recorded productions under tight newsroom deadlines.	
EVENTIFY - PREMIERE PADEL DXB	DUBAI UAE
ZONE MANAGER / VOLUNTEER HEAD	October 2024 - November 2024
- Led volunteer operations and coordinated event logistics for an international professional sporting event. - Managed volunteer teams while working alongside referees, production staff, and event organizers to maintain match schedules. - Oversaw audience flow, venue operations, and on-site logistics in a fast-paced live event environment.	
EVENTIFY - SOLEDXB	DUBAI UAE
ZONE MANAGER	December 2022 - January 2023
- Coordinated vendor operations, attendee flow, and logistics for one of Dubai's largest lifestyle festivals. - Collaborated with event management and security teams to ensure safe and efficient event operations.	

Skills

Adobe Premiere Pro - Adobe Photoshop - Adobe Lightroom - Adobe Audition - Microsoft Office - DSLR & Mirrorless Cameras - Live Production - Lighting - Audio - Stage Management - Broadcast Production - News Writing - Photography - Videography - Content Creation